

## **Family eSafety Guide**

As schools transition into home learning and online platforms, families will begin to use digital devices with greater frequency. It is important to consider the following information to keep our students safe, respectful, and responsible as they learn in this manner.

The ACT Education Directorate has created a website with facts and ideas about eSafety at home.

<https://sites.google.com/ed.act.edu.au/act-home-learning/resources-to-support-home-learning/esafety-guide>

## **Using KPS ICT Devices at Home**

For those families that have received a device from school, it is important to consider what steps you can take to establish, promote, and ensure safety while being online. Some important tips to consider are:

- Be respectful when handling the device at all times
- Keep the device in a common living area so online conduct and work can be supervised
- Take breaks from the device to ensure our bodies are stretched and cared for.

## **Student Engagement**

There will be opportunities for students to communicate with their school online and it is important families are aware of this so they can support this as well as ensure sensible use of these avenues.

### **Google Classroom**

When a child accesses their Google Classroom, they have the option to comment on posts. This should be used to seek clarification about the work specifically contained in that post. Students will also be able to post to the Stream to facilitate student-to-student chat, but we request that this is kept to a minimum so as not to clutter the Stream.

Students should always be respectful of others when posting comments on Google Classroom. They should read previous comments to see if their question has already been asked and answered. Once their question has been answered, they should exit the Google Classroom and return to work.

### **Google Hangouts & Meet**

The ACT Education Directorate has unlocked Google Hangouts & Meet, which are video chat software. Teachers will utilise this from time to time to organise class discussion and feedback, and students have access to create their own chats with other students [but not accounts from outside of the Education Directorate].

Families should put into place firm rules around if students use this, who they use it with, and every chat should be monitored by an adult. It would also make sense if they were limited to the times of usual class breaks and outside of learning hours.

We hope that with teacher guidance and family support these new online learning opportunities can enrich every student's education while still maintaining a boundary of safety and respect.

If you have any questions, please reach out to the school to discuss them with your child's classroom teacher.