

Friday 7 September 2018

Dear Parents

YEAR 6 EXCURSION TO COTTER RESERVE

Students from 6JS, 6LL and 6KT will be attending an educational excursion to Cotter Reserve to support investigation of our work on geology and the composition of the Earth. We will be exploring the geology along the Cotter River by investigating granite, marble, river sediment, caves and a mineral deposit.

Mr Gary Rolfe, Science teacher from UCHSK will be running the activities at Cotter Reserve. Not only a trained Science teacher, but a passionate geologist as well, we are looking forward to being able to share his knowledge and understandings with our students in what we anticipate will be a highly engaging, and fun experience.

Date:	Monday September 24 (Monday - week 10)
Time:	Depart: 9:15am, return 2:30pm
Destination:	Cotter Reserve
Cost:	\$8.00
Travel:	Q City buses
Food:	Fruit break, morning tea, lunch and water bottle
Clothing:	School Uniform, including hat and sunscreen
Teachers:	Mrs Turner, Mr Shapowloff, Mrs Leon, Mrs Tully, Mr Rolfe, Mr Stewart (student teacher)

The staff will be carrying the school mobile phone to be used if needed for contact with the group, or for calling assistance in an emergency. We will also be carrying the First Aid Kit.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. Parents should also be aware that no automatic insurance is provided by the ACT Government in respect of injuries to students, non-enrolled children or yourselves should an injury occur on an excursion. You may wish to consider taking out personal insurance cover for yourself and/or for students and non-enrolled children accompanying the excursion.

Please fill out and return the permission slip, with \$8.00 to the front office by **Wednesday 19 September**.

If you have any queries please contact your child's teacher.

Kelly Turner, Lynn Leon and James Shapowloff

**PERMISSION SLIP – YEAR 6 EXCURSION TO COTTER RESERVE
(Ledger code 8025-000-00)**

To Kaleen Primary School,

I give permission for my child _____ in class _____ to attend the excursion to Cotter Reserve, leaving at 9:15am and returning by 2:30pm, on Monday September 24, travelling by Q City Bus.

I enclose \$8.00 for the cost of the excursion

I have discussed with my child the need for sensible behaviour on this excursion.

I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the costs associated with any emergency arrangements made by the school. I agree to provide to the school any medical information relevant to this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion.

I have read the attached information regarding this excursion and understand what it contains.

Full name of Parent/Guardian (please print) _____

Signature of Parent/Guardian _____

Contact number _____

Date _____

This form requests information about students which will be held by the school. This information may be disclosed to government or private medical or para-medical staff and other relevant officers in the event of an accident or emergency. The information is collected as a lawful administrative function of the ACT Department of Education & Training and Children's, Youth & Family Services Bureau.

Payment Slip for EFTPOS and QUICKWEB

Year Six Geology Excursion- \$8.00

Child's Name:.....

Class:.....

Please circle payment type: **CHEQUE** **CREDIT CARD** **EFTPOS** **QUICKWEB**

Minimum amount for Credit Card is \$12.00

Please make cheques payable to Kaleen Primary School

Payment by EFTPOS

Card Type: Mastercard Bankcard Visa

Card number:

Exp.Date: / **AMOUNT:** \$

Cardholder's full name:.....

Child's name:.....

Cardholder's Signature:.....

Child's Class:.....

Contact phone number:..... Fee Code:

Payment by QUICKWEB

Fee Code:

Reference Number:..... Date:.....

Child's Name:..... Child's class:.....

Family Name:..... Amount: