

12 November 2018

2019 Year 5 Camp- Borambola Sport and Recreation Centre

Dear Parents and Caregivers

In Week 2, Term 1 2019, Year 5 students will have the opportunity to attend an educational camp at the Borambola Sport and Recreation Centre near Wagga Wagga.

- Dates:** Monday 11 February to Wednesday 13 February 2019
Times: Departs from Kaleen Primary School at 8:00am
Returns to Kaleen Primary School at 3:30pm to 4pm (approx.)
Destination: Borambola Sport and Recreation Centre, NSW
Cost: **\$280.00**
Travel: Makehams Coaches

Most families have already paid for their child's place at camp, either with full payment or a deposit.

Final payment is now requested. Please pay your outstanding amount by **Friday 23 November**.

If you require a payment plan, please contact your child's teacher, or Diana Wallace (*School Business Manager*) to discuss payment options.

In addition, please complete and return the medical information and consent form for our records. This is required by the ACT Directorate as it is an outdoor education excursion, outside of the ACT.

Please find attached information regarding Borambola Sport and Recreation Centre's online medical and consent form. This must be completed and lodged by **Friday 7 December**. Children cannot attend camp if this has not been completed.

If you have any further questions, please do not hesitate to contact me.

Kind regards

Kelly Turner
Executive teacher 5/6

PLEASE RETURN TO YOUR CLASS TEACHER as soon as possible

I hereby give permission for my child _____ in class _____ to attend the excursion to Borambola Sport and Recreation Centre, from 11 to 13 February 2019, at a total cost of \$280.

I have paid a deposit of \$200 and now enclose the balance of \$80.

Or

I enclose full payment of \$280

Or

I do wish my child to participate, however will need to access a payment plan.

SIGNED: _____
(Parent/Guardian)

DATE: _____

Please circle payment type: **CASH** **CHEQUE** **CREDIT CARD** **EFTPOS** **QUICKWEB**

Minimum amount for Credit Card is \$10.00

Please make cheques payable to Kaleen Primary School

Payment by EFTPOS

Card Type: **Mastercard** **Bankcard** **Visa**

Card number:

Exp.Date: /

AMOUNT: \$

Cardholder's full name:.....Child's Name:.....

Cardholder's Signature:.....Child's Class:.....

Contact phone number:.....

Fee Code: 8033-500-19

Payment by QUICKWEB

Reference Number:..... Date:.....

Child's Name:..... Child's class:.....

Family Name:..... Amount: \$

Fee Code: 8033-500-19

Year 5 Camp to the Borambola Centre 2019
YEAR 5 CAMP TO THE BORAMBOLA SPORT AND RECREATION CENTRE 2019

- I have discussed with my child the need for sensible behaviour on this camp.
- I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the costs associated with any emergency arrangements made by the school. I agree to provide to the school any medical information relevant to this camp.
- I agree that my child will be under the authority of the school for the duration of the camp.
- I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.
- I have read the information regarding this excursion and understand what it contains.
- I understand that the school is providing this excursion as an optional activity to enrich curriculum outcomes and payment is required to cover the costs. If the school is unable to cover the costs, the school may not be able to provide this activity.
- I understand that individual records of contributions are confidential.

Unacceptable behaviour will be treated as it is normally treated at school, i.e., time out at a designated spot, exclusion from an activity.

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property, which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. Parents should also be aware that no automatic insurance is provided by the ACT Government in respect of injuries to students, non-enrolled children or yourselves should an injury occur on an excursion. You may wish to consider taking out personal insurance cover for yourself and/or for students and non-enrolled children accompanying the excursion.

I understand and agree with the above statements and have discussed the Student Code of Conduct with my child.

PARENT/ CARER NAME: _____ STUDENT NAME: _____

PARENT/ CARER SIGNATURE: _____ STUDENT SIGNATURE: _____

PARENT/ CARER PHONE NUMBER : _____

EMAIL ADDRESS: _____

ONLINE MEDICAL AND CONSENT FORM

Your child will be attending a Sport and Recreation school camp at Borambola Sport and Recreation Centre and Southern Regional Office organised through Kaleen Primary School. Prior to the camp all students must complete a Medical and Consent Form, prior to attending.

The information that Sport and Recreation needs about your child includes:

- medical conditions
- food related allergies
- special diets
- medication
- emergency contact details
- media consent

Sport and Recreation needs you to complete this form on behalf of your child. The form is available online and is easy to complete. Once you submit the form the information is sent to the Centre so the staff can prepare for your child's visit.

Please complete the Medical and Consent Form at:

<https://sportandrecreation.nsw.gov.au/facilities/medicalandconsentform>

It is vital that you enter the following details correctly and complete the online form by **Friday 7 December**.

You will need to enter;

Booking Number: 540539

Booking Start Date: 11/02/2019

Booking Venue: Borambola Sport and Recreation Centre and Southern Regional Office

